.

Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

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**EXECUTIVE BOARD**

**SUMMARY OF MINUTES**

January 13, 2022 Virtual Meeting

10:30 a.m.

PRESENT: Kurt Triplett

ALTERNATES: Malisa Files (Angela Birney), Jay Hagen (Brad Miyake), Paula Schwan (Mary Lou Pauly)

ABSENT: Jessi Bon

OTHERS PRESENT: Mark Hagreen, Kale Fong

1. Call to Order

The meeting was called to order at 10:41 a.m. by Kurt Triplett, who presided.

1. Roll Call

3. Approve Agenda

Malisa Files motioned to approve the amended agenda, it was seconded by Paula Schwan and carried 4-0.

4. Consent Agenda

 a) Approval of the minutes of October 14, 2021 – Mark Hagreen

 b) Approval of payment vouchers and credit card purchases

 Malisa Files motioned to approve the Consent Agenda, it was seconded by Jay Hagen and

 carried 4-0.

5. Action

a) EPSCA finish well proposal/supplemental funding – Mark Hagreen

The Executive Board had requested Mark Hagreen to provide a proposal that will allow EPSCA to finish well. Mark Hagreen presented his proposal which contained maintenance, repairs and personnel components.

Jay Hagen motioned to approve the EPSCA finish well proposal utilizing the RCB fund distribution where appropriate, it was seconded by Malisa Files and carried 4-0. The personnel portion of the proposal will be addressed during Executive Session.

6. Reports

 a) PSERN – Mark Hagreen, Malisa Files

Mark Hagreen reported that the PSERN schedule is holding steady, however, template development has been pushed back one month. The 100 pilot radio test is complete, EPSCA participated in the test.

Malisa Files reported that the Deception Creek Action Item was approved. Commercial power was not available for the site so the site will now be fully generated.

b) EPSCA – Mark Hagreen

Mark Hagreen reported the EPSCA office move is complete. Redundant Smart X components are now in place. Mark Hagreen will enact a proactive preventative maintenance schedule with an expanded spares cache. This is covered under the current maintenance contract.

Executive Session began at 11:23 a.m. and ended at 11:31 a.m.

Jay Hagen motioned to authorize position review, it was seconded by Malisa Files and carried

4-0.

c. ILA Status Update – Malisa Files

Kurt Triplett will follow-up with Kevin Raymond regarding EPSCA ILA 2.

7. Other/Information

8. Executive Session - Personnel

9. Adjourn

Being no further business, meeting ended at 11:35 a.m.

Next Meeting

Calendared for

February 10, 2022