.

Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

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**EXECUTIVE BOARD**

**SUMMARY OF MINUTES**

April 11, 2019 Redmond City Hall

10:30 a.m. Council Conference Room, Lobby Level

 Redmond, Washington

PRESENT: Emily Moon, Kurt Triplett

ALTERNATES: Malisa Files (John Marchione), Mike Mandella (Steve Heitman)

ABSENT: Jay Hagen

OTHERS PRESENT: Dave Jokinen, Scott Hatfield, Mark Hagreen, Kale Fong

1. Call to Order

The meeting was called to order at 10:39 a.m. by Kurt Triplett, who presided.

1. Roll Call

3. Approve Agenda

Mike Mandella motioned to approve the Agenda, it was seconded by Emily Moon and carried

4-0.

4. Consent Agenda

 a) Approval of Minutes of February 14, 2019 – Scott Hatfield

 b) Approval of payment vouchers and credit card purchases – Scott Hatfield

Emily Moon motioned to approve the Consent Agenda, it was seconded by Malisa Files and carried 4-0.

5. Action

 Election of Chair, Vice Chair and Secretary/Treasurer – Scott Hatfield

Emily Moon nominated and motioned Kurt Triplett to continue as Chair, it was seconded by Mike Mandella and carried 4-0.

Emily Moon nominated and motioned Malisa Files for Vice Chair, it was seconded by Mike Mandella and carried 4-0.

Emily Moon nominated and motioned Kale Fong for Secretary/Treasurer, it was seconded by Mike Mandella and carried 4-0.

6. Reports

 a) PSERN – Scott Hatfield, Kurt Triplett

Scott Hatfield reported leases are falling into place and going to council for PSERN. Some sites will be able to begin construction, however there are sites that are going to be more expensive than budgeted. The consulting firm hired by PSERN has located 620 BDAs on our system. The next step will be to discern the best way in which to transition these BDAs to the new system. Schedule slippage continues with intermediate milestones while not lengthening the Final acceptance date. There is concern that this will cause compression of critical items which will put the system at risk. At the last Joint Board meeting, the budget proposed reduced the contingency fund from the initial $42 million to $710,000. This budget has not yet been approved. The current system managers group are continuing to explore extending the current system’s life. To facilitate this, the 6809 controllers need to be replaced but this is being delayed by PSERN negotiations for the last two and a half months. The system managers group is going to request to continue the replacements without PSERN’s go-ahead and have the RCB fund the replacements. Kurt Triplett reported that the Joint Board is concerned that the delays within the project may be a project team problem and that quality assurance interviews are being conducted. The Joint Board is considering re-thinking the design of the system and possibly deferring some tower construction to move the project forward.

b) Transition & Training Coordinator – Mark Hagreen

Mark Hagreen reported it is difficult to get accurate information from PSERN due to delays and changes not being communicated. Several intermediate task milestones have been moved forward 1-2 months each quarter. Mark Hagreen reiterated that the Final Acceptance date continues to not move forward despite the delays with intermediate tasks. He is concerned that these intermediate task delays are not relayed to the Joint Board. Template development is set to begin this summer. Our agencies are still waiting for updated price lists for their equipment.

Kurt Triplett requested for discussion at EPSCA’s next Executive Board meeting the manner with which to select EPSCA’s representative to the PSERN Board and an interim option for EPSCA’s radio system that would merge with the future system when it is complete.

7. Other/Information

8. Executive Session

9. Adjourn

Being no further business, meeting adjourned at 11:41 a.m.

**Next Meeting**

**Scheduled for:**

**May 9, 2019**

**10:30 a.m.**