

Executive Board

City of Bellevue  
City of Kirkland  
City of Redmond  
City of Mercer Island  
City of Issaquah



Eastside Public Safety  
Communications Agency

P O BOX 97010, Mailstop: PSEPS  
Redmond, WA 98073-9710  
Tel (425)556-2515 Fax (425)556-2517  
8701 160th Ave. NE, Redmond, WA 98052

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**EXECUTIVE BOARD  
SUMMARY OF MINUTES**

July 10, 2014  
10:20 a.m.

Bellevue City Hall  
Room 1E-113  
Bellevue, Washington

PRESENT: Kurt Triplett, John Marchione, Bob Harrison

ALTERNATES: Mark Risen (Brad Miyake), Chris Tubbs (Noel Treat)

ABSENT:

OTHERS PRESENT: Scott Hatfield, Jessie Morgan, Mark Hagreen, Marlin Blizinsky

1. Call to Order

The meeting was called to order at 10:20 a.m. by Kurt Triplett, who presided.

2. Roll Call

3. Approve Agenda

John Marchione motioned to approve the agenda, it was seconded by Bob Harrison and carried 5-0.

4. Consent Agenda

**a) Approval of Payment Vouchers:** the following vouchers/warrants were approved for payment: Voucher (warrant) numbers 5839 through 5866 for a total of \$122,427.99.

**b) Approval of Minutes of June 6, 2014**

Mark Risen motioned to approve the Consent Agenda, it was seconded by Chris Tubbs and carried 5-0.

5. Action Items

**a) Sprint/Nextel Rebanding change order**

Scott Hatfield reported that this change order allows EPSCA to move forward with logging recording radio replacements at NORCOM using new radios and control station combiners. There is no cost to EPSCA as rebanding costs are covered by the rebanding agree-

ment with Sprint/Nextel. If channel clearing deadlines are not met, EPSCA would absorb the cost of the control station combiner replacements (\$73,000). This risk is mitigated by the ability to turn the two channels off for a short time if the deadline becomes compromised and EPSCA is at fault.

Mark Risen motioned to ratify the change order, it was seconded by Chris Tubbs and carried 5-0.

**b) 2015/2016 Budget & 2015 Access Fee**

Scott Hatfield reported that at the last Executive Board meeting an extensive presentation of the 2015/2016 budget and 2015 access fee was presented. The budget was then taken to the Operations Committee for a second look and was recommended approval unanimously. The City of Bellevue has revised their number of radios to be on the system and Scott has adjusted the numbers accordingly making the new rate \$30.53 for 2015.

John Marchione motioned to approve the 2015/2016 budget, it was seconded by Chris Tubbs and carried 5-0.

After some discussion regarding the future of the reserves, it was decided to revisit reserves options after adopting the 2015 Access Fee.

John Marchione motioned to approve the 2015 Access Fee, it was seconded by Mark Risen and carried 5-0.

John Marchione motioned the addition of an amendment to the approval of the 2015 Access Fee subject to the review of the reserves, it was seconded by Bob Harrison and carried 5-0.

6. Reports

**a) PSERN Update**

Kurt Triplett distributed a doctrine that Marlin Blizinsky had dispersed to the PSERN Steering Committee. The County has asked the Interlocal team to finish a draft Interlocal agreement with the presumption of a single governance option. The goal is to have that finished at the end of August or beginning of September. Kurt would like a sense of where the Executive Board's direction is regarding the governance structure. Scott Hatfield presented a best effort presumption of cost for a single entity with different staffing models for comparison purposes. The numbers shown have not been vetted by Scott, he suggested the Executive Board have them verified before making a decision.

John Marchione motioned to engage outside financial review of these numbers, it was seconded by Bob Harrison and carried 5-0. John mentioned Cascade Water Alliance as a possible resource.

Bob Harrison motioned to make an amendment to this year's budget to add \$50,000 for legal evaluation or professional services to help the Executive Board make a good decision. Motion was seconded by John Marchione and carried 5-0.

Scott Hatfield will provide an estimated financial snapshot of what it would cost EPSCA to remain as it is today. In order to decide between staying the same or moving to one governance, Board members wanted to know the specifics of the Board structure of the new entity, the cost difference between the two options and pros and cons of each.

John Marchione left at 11:18 a.m.

It is difficult to compare the two options (single governance vs 4 body governance) because the 4 body governance has not been adequately explored.

Bob Harrison left at 11:25 a.m.

7. Other/Information

8. Executive Session

9. Adjourn

Being no further business, meeting adjourned at 11:35 a.m.

**Next Meeting  
Scheduled for:**

**August 14, 2014  
10:00 a.m.**