.

Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

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**EXECUTIVE BOARD**

**SUMMARY OF MINUTES**

September 13, 2018 Redmond City Hall

10:00 a.m. Council Conference Room, Lobby Level

 Redmond, Washington

PRESENT: Kurt Triplett, Steve Heitman

ALTERNATES: Jane Christenson (John Marchione)

ABSENT: Brad Miyake, Emily Moon

OTHERS PRESENT: Scott Hatfield (by phone), Mark Hagreen, Kale Fong

1. Call to Order

The meeting was called to order at 10:12 a.m. by Kurt Triplett, who presided.

1. Roll Call

3. Approve Agenda

Steve Heitman motioned to approve the agenda, it was seconded by Jane Christenson and carried 3-0.

4. Consent Agenda

 a) Approval of Minutes of August 9, 2018

Jane Christenson motioned to approve the Consent Agenda, it was seconded by Steve Heitman and carried 3-0.

5. Introduction

 a) EPSCA Training & Transition Coordinator – Scott Hatfield

Scott Hatfield introduced Mark Hargreen, EPSCA’s new Training & Transition Coordinator. Mark Hagreen has spent his first week at EPSCA immersing himself in PSERN and plans to establish relationships with EPSCA subscriber agencies through in person meetings. The EPSCA Executive Board welcomed Mark on board. There was discussion concerning the service level the PSERN project is providing and the different versions of PSERN progress reports being presented to different groups.

6. Reports

 a) PSERN

Scott Hatfield reported that he is still not receiving a definitive answer regarding a plan for Legacy System support. The new Norway Hill tower is ready for operation and EPSCA will need to move equipment there. EPSCA will work to coordinate the move with the Bothell Water Department. Kurt Triplett reported that the current PSERN Chair is being transitioned away and will be replaced with a new chair. It is unknown how this will impact the PSERN Project. Discussions regarding in-building coverage continues with the City of Seattle focused on making in-building coverage a priority of the project. Kurt Triplett does not support this if it sacrifices the new regional system’s timeline. Kurt Triplett also reminded the Board that when PSERN becomes its own entity, EPSCA will require a plan in place to choose a representative for PSERN in perpetuity.

7. Other/Information

8. Executive Session

9. Adjourn

Being no further business, meeting adjourned at 10:53 a.m.

**Next Meeting**

**Scheduled for:**

**October 11, 2018**

**10:00 a.m.**