

Executive Board
City of Bellevue
City of Kirkland
City of Redmond
City of Mercer Island
City of Issaquah



Eastside Public Safety Communications Agency

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EXECUTIVE BOARD SUMMARY OF MINUTES

January 12, 2017
10:00 a.m.

Redmond City Hall
Trestle Room, Lobby Level
Redmond, Washington

PRESENT: Kurt Triplett, Steve Heitman

ALTERNATES: Jane Christenson (John Marchione)

ABSENT: Brad Miyake, Bob Harrison

OTHERS PRESENT: Scott Hatfield, Jessie Morgan

1. Call to Order

The meeting was called to order at 10:08 a.m. by Kurt Triplett, who presided.

2. Roll Call

3. Approve Agenda

Scott Hatfield added one report: BDA Turn-ups. Jane Christenson moved to approve the amended agenda, it was seconded by Steve Heitman and carried 3-0.

4. Consent Agenda

a) Approval of Payment Vouchers: the following voucher/warrants were approved for payment: Voucher (warrant) numbers 6298 through 6335 for a total of \$208,784.49.

b) Approval of Minutes of November 10, 2016

Steve Heitman moved to approve the Consent Agenda, it was seconded by Jane Christenson and carried 3-0.

5. Action Items

a) Ratification of Horizon Heights Repairs

Scott Hatfield reported that the emergency repairs at Horizon Heights amounted to \$18,984.67. There was an error in the 2017 budget where \$25,000 was to be placed in reserves. Scott would like to use these monies to pay for Horizon Heights' emergency repairs. This would result in no impact to the 2017 budget. Jane Christenson moved to approve the use of these monies towards the Horizon Heights emergency repairs, it was seconded by Steve Heitman and carried 3-0.

6. Reports

a) December 7, 2016 System Outage Report

Scott Hatfield reported during the normal generator test on the morning of December 7, 2016 at Horizon Heights, a failure occurred in a 48-volt power plant (one portion of the redundancy for the power system). This began a series of events that caused no voice channels to be carried by the system. Technicians were dispatched immediately. The system was now in site trunking. City of Seattle and King County communication shops sent assistance. It was decided to completely shut the simulcast system down. This has never been done before, usually sites are shut down in layers. The complete shut down allowed technicians to replace the parts that needed to be replaced. The 48-volt power plant has been replaced, generator and automatic transfer switch have been inspected. The other sites are being inspected to curb this episode from possibly reoccurring. It is possible that this will result in EPSCA coming to the Executive Board for more funds.

Jane Christenson left at 10:32 a.m.

b) PSERN Update

Kurt Triplett reported that PSERN had a special meeting to approve a series of change orders. Even with the change orders, PSERN is still within budget. Site procurement is still an issue. PSERN is going to declare that they are officially behind schedule due to these difficulties with site procurement. It is not known how long the delay will be.

b) BDA Turn-ups

Scott Hatfield reported that an outside company sends EPSCA a request to rebroadcast EPSCA's signal via a BDA. It has always been a requirement that the group signing off on the testing be Day Wireless. Over the past 2-3 years, more and more companies are installing BDAs. These companies are claiming that requiring Day Wireless to sign off on the testing is a conflict of interest because Day Wireless is also bidding on these BDA installation jobs. Upon further inspection, Scott has uncovered that Day Wireless is charging an extreme amount of money that is causing an unfair advantage. There is no contract or policy in place to have Day Wireless as the only company signing off on BDA turn-ups. Scott has added King County and City of Seattle to the list of entities able to do BDA turn-ups with the Fire Marshall's OK. This has appeased the BDA installers' complaints and Day Wireless does not have an issue with it. Kurt Triplett would like to have a policy created regarding this.

7. Other/Information

Jessie Morgan reported that we have received another clean audit from the State Auditor.

8. Executive Session

None.

9. Adjourn

Being no further business, meeting adjourned at 10:54 a.m.

**Next Meeting
Scheduled for:**

**February 9, 2017
10:00 a.m.**