

Executive Board

City of Bellevue
City of Kirkland
City of Redmond
City of Mercer Island
City of Issaquah



Eastside Public Safety
Communications Agency

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**EXECUTIVE BOARD
SUMMARY OF MINUTES**

October 8, 2015
10:00 a.m.

Redmond City Hall
Red Brick Road Room, 4th Floor
Redmond, Washington

PRESENT: Kurt Triplett, Bob Harrison

ALTERNATES: Mark Risen (Brad Miyake), Les Kenworthy (Noel Treat), Jane Christenson (John Marchione)

ABSENT:

OTHERS PRESENT: Nick Seibert, Gary Anderson, Scott Hatfield, Jessie Morgan

1. Call to Order
The meeting was called to order at 10:06 a.m. by Jane Christenson, who presided until Kurt Triplett arrived at 10:07 a.m.
2. Roll Call
Kurt Triplett arrived at 10:07 a.m. Mark Risen arrived at 10:25 a.m.
3. Approve Agenda
Jane Christenson motioned to approve the agenda, it was seconded by Bob Harrison and carried 4-0.
4. Consent Agenda
 - a) **Approval of Payment Vouchers:** the following voucher/warrants were approved for payment: Voucher (warrant) numbers 6082 through 6093 for a total of \$51,729.66.
 - b) **Approval of Minutes of September 10, 2015**
Jane Christenson motioned to approve the Consent Agenda, it was seconded by Bob Harrison and carried 4-0.
5. Action Items
None

6. Reports

a) Compensation Study Update

Jane Christenson reports that the City of Redmond compensation study does not require an Executive Session and can be discussed after the Board meeting.

b) PSERN Update

Scott Hatfield reports that members of the PSERN technical committee felt they were not receiving enough information from the Project Team. A Monday morning call has been created to disseminate more timely information regarding what the Project Team plans to do for the week. This call has helped the committee anticipate challenges and have more detailed information regarding the design phase. For example, goats are being brought in to clear the area for the Norway Hill site. Some of the sites still have challenges and they are looking at alternative sites due to road and power issues. There is no change in the number of sites. Core samples are being drilled at many sites. Kurt Triplett reports that the Joint Board may be formed in October or November of this year.

c) 2016 Budget Discussion

Scott Hatfield presents the 2015-2016 Draft Budget. This budget is awaiting the Operations Committee's approval to recommend to the Executive Board. The 2016 budget shows an adjustment of the subscriber rate to \$25.25 (\$5.76 less than the previously approved 2016 rate) and a decrease of the replacement reserves to \$75,000.00. This budget does not take into account what the Redmond compensation study will do to EPSCA employee salaries. Jane Christenson advises that the compensation study will affect the range of pay, not increase the pay at this time. The final page of the budget handout shows the impact of the lowered subscriber rate to each entity.

Mark Risen arrived at 10:25 a.m.

Kurt Triplett advises that Reserve Policy decisions should be made before the first quarter of 2016 in time for 2017/2018 budget decisions.

d) October 22, 2015 Meeting/Retreat

Scott Hatfield reports that the October 22nd Operations Committee meeting is becoming a retreat and will take place at 12:30 p.m. at the Kirkland Police Department. Everyone is invited to learn about how EPSCA was formed, what EPSCA does and what is in store for EPSCA, including the impact of the formation of PSERN and how it will affect EPSCA's subscribers. Following this presentation will be the Operations Committee meeting.

7. Other/Information

Jessie Morgan distributed the meeting schedule for 2016. There was discussion to revise the meetings to every other month. Jessie will make the changes after the Operations Committee meeting.

8. Executive Session

None

9. Adjourn

Being no further business, meeting adjourned at 10:40 a.m.

**Next Meeting
Scheduled for:**

**November 12, 2015
10:00 a.m.**