

Executive Board

City of Bellevue
City of Kirkland
City of Redmond
City of Mercer Island
City of Issaquah

Eastside Public Safety
Communications Agency

P O BOX 97010, Mailstop: PSEPS
Redmond, WA 98073-9710
Tel (425)556-2515 Fax (425)556-2517
8701 160th Ave. NE, Redmond, WA 98052

**EXECUTIVE BOARD
SUMMARY OF MINUTES**

October 13, 2016
10:00 a.m.

Redmond City Hall
Trestle Room, Lobby Level
Redmond, Washington

PRESENT: Kurt Triplett, Bob Harrison, Steve Heitman

ALTERNATES: Jane Christenson (John Marchione)

ABSENT: Brad Miyake

OTHERS PRESENT: Dave Jokinen, Scott Hatfield, Jessie Morgan

1. Call to Order
The meeting was called to order at 10:09 a.m. by Kurt Triplett, who presided.
2. Roll Call
Bob Harrison arrived at 10:10 a.m.
3. Approve Agenda
Jessie Morgan added item 6c) 2017 Meeting Schedule to the agenda. Jane Christenson motioned to approve the amended agenda, it was seconded by Steve Heitman and carried 4-0.
4. Consent Agenda
 - a) **Approval of Payment Vouchers:** the following voucher/warrants were approved for payment: Voucher (warrant) numbers 6267 through 6289 for a total of \$111,718.32.
 - b) **Approval of Minutes of September 8, 2016**
Bob Harrison motioned to approve the Consent Agenda, it was seconded by Jane Christenson and carried 4-0.
5. Action Items
 - a) **Motorola Service Contract Renewal**
Scott Hatfield reported that this contract is an extension of the same contract we have had with Motorola with the exception of the addition of site access escort services. This added

\$16,000.00 to the contract each year that is covered by the budget. Scott Hatfield recommends the Executive Board approve this 2 year extension to our current contract. Jane Christenson motioned to approve the Motorola Service Contract Renewal, it was seconded by Steve Heitman and carried 4-0.

6. Reports

a) PSERN Update

Kurt Triplett reported there are still some challenges with procurement and/or finding alternative locations for PSERN sites. Most of these sites are located in the mountains or further south in the region. Another topic of discussion was the effectiveness of the new system in regards to in-building coverage. This was particularly of importance to the City of Seattle because it is constantly building new high-rise structures. The levy monies cannot be used to remedy this issue because it is not possible to construct a radio system based on future structures. PSERN is setting out to build what it was intended to build, a radio system for street level usage. Scott Hatfield reported that Motorola has requested to change a testing criteria. In the RFP, on street coverage is to be tested in 0.1 square mile grids. Motorola wants to change the criteria to 0.2 square mile grids. The PSERN technical committee has decided to not grant this request. This request from Motorola along with a few other items has led the technical committee to question whether or not Motorola can actually achieve 97% street coverage throughout the region with the number of sites chosen.

b) 2017/2018 EPSCA Budget and 2017 Access Fee

Scott Hatfield presented options for the 2017/2018 Budget to the Executive Board and explained budget line item increases. Scott also presented an Access Fee Impact handout that showed the impact of the various user fee options at a city level for subscribers. Scott recommended that EPSCA's subscriber rate not decrease any further than proposed at this time in future years so as to not cause a disparity in user rates between EPSCA and PSERN's new rates (which is estimated to be \$25-\$27 per radio). Capital items to be added to the budget are a new generator for the Horizon Heights site, a new vehicle and two replacement radios. Kurt Triplett suggested not lowering the subscriber rate but to give a rebate on the rate instead.

c) 2017 Meeting Schedule

Jessie Morgan disseminated the 2017 meeting schedule.

7. Other/Information

8. Executive Session

None.

9. Adjourn

Being no further business, meeting adjourned at 11:00 a.m.

**Next Meeting
Scheduled for:**

**November 10, 2016
10:00 a.m.**