

Executive Board  
City of Bellevue  
City of Kirkland  
City of Redmond  
City of Mercer Island  
City of Issaquah



# Eastside Public Safety Communications Agency

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## EXECUTIVE BOARD SUMMARY OF MINUTES

November 10, 2016  
10:00 a.m.

Redmond City Hall  
Trestle Room, Lobby Level  
Redmond, Washington

PRESENT: Kurt Triplett, Bob Harrison

ALTERNATES: Jane Christenson by phone (John Marchione), Mark Risen (Brad Miyake)

ABSENT: Steve Heitman

OTHERS PRESENT: Scott Hatfield, Jessie Morgan

1. Call to Order

The meeting was called to order at 10:18 a.m. by Kurt Triplett, who presided.

2. Roll Call

3. Approve Agenda

Mark Risen motioned to approve the agenda, it was seconded by Bob Harrison and carried 4-0.

4. Consent Agenda

**a) Approval of Payment Vouchers:** the following voucher/warrants were approved for payment: Voucher (warrant) numbers 6290 through 6297 for a total of \$5,376.99.

**b) Approval of Minutes of October 13, 2016**

Mark Risen motioned to approve the Consent Agenda, it was seconded by Jane Christenson and carried 4-0.

5. Action Items

**a) Approval of 2017/2018 EPSCA Budget**

Scott Hatfield reported that he created a new budget option #2, which stabilizes the subscriber rates. This option maintains the same subscriber rate of \$25.25 for 2017 and 2018. The Operations Committee unanimously voted to recommend this option to the Executive Board for approval. Overcollection of funds will be rebated back to the subscriber agencies at the end of the year. This will not affect the current funds that are already in the reserves. Bob Harrison motioned to approve budget option 2; it was seconded by Mark Risen and carried 4-0.

**b) Approval of 2017 Access Fee Recommendation**

Scott Hatfield reported that EPSCA requires a second motion and approval by the Executive Board to set the 2017 Access Fee.

Mark Risen motioned to approve the Access Fee of \$25.25; it was seconded by Bob Harrison and carried 4-0.

6. Reports

**a) PSERN Update**

Jane Christenson reported that the PSERN staff conveyed a concern regarding the inability to gain follow up from the City of Bellevue regarding their lease. Mark Risen will follow up with Development Services to get further information. Scott Hatfield reported that PSERN is still rejecting Motorola's request towards changing the testing parameters.

7. Other/Information

Jessie Morgan reported that the State Auditor will be visiting EPSCA on December 5, 2016 for a management audit.

8. Executive Session

None.

9. Adjourn

Being no further business, meeting adjourned at 10:35 a.m.

**Next Meeting  
Scheduled for:**

**December 8, 2016  
10:00 a.m.**