

Executive Board

City of Bellevue
City of Kirkland
City of Redmond
City of Mercer Island
City of Issaquah



Eastside Public Safety Communications Agency

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EXECUTIVE BOARD SUMMARY OF MINUTES

October 10, 2013
10:00 a.m.

Bellevue City Hall
Room 1E-113
Bellevue, Washington

PRESENT: Kurt Triplett, Rich Conrad, Ava Frisinger

ALTERNATES: Jane Christenson (John Marchione), Mike Eisner (Brad Miyake)

ABSENT:

OTHERS PRESENT: Mark Hagreen, Scott Hatfield, Jessie Morgan

1. Call to Order

The meeting was called to order at 10:04 a.m. by Kurt Triplett, who presided.

2. Roll Call

Jane Christenson arrived at 10:06 a.m.

3. Approve Agenda

Scott Hatfield would like to include the 2014 Executive Board proposed meeting schedule to the agenda. Rich Conrad motioned to approve the amended agenda, it was seconded by Ava Frisinger and carried 5-0.

4. Consent Agenda

a) Approval of Minutes of September 12, 2013

b) Approval of Payment of Claims: the following voucher/warrants were approved for payment: Voucher (warrant) numbers 5719 through 5738 for a total of \$99,586.88.

Jane Christenson motioned to approve the Consent Agenda, it was seconded by Mike Eisner and carried 5-0.

5. Reports

a) PSERN Report / Travel to Installed Systems

Scott Hatfield reports that the Steering Committee meeting was canceled so there is not much to report. The next two weeks have been blocked out for the evaluation of the ven-

dor proposals. Part of the process will be to travel to the installed systems of the viable vendors to get an idea of the fit and feel of the future system. These systems will be similar to what we want to build. The Executive Board members then discussed how the governance piece would converge with this technical piece in the next few months. The coming November meeting will likely be extended an additional hour for further discussion on this topic.

b) Maintenance Contract Report

Scott Hatfield reports that he was going to bring a recommendation from the Operations Committee regarding the King County proposal submitted regarding the maintenance portion of the expiring Motorola contract. However, Motorola has requested an opportunity to present their counter proposal to the Operations Committee at their next meeting so this has been delayed until the next meeting. A recommendation from the Operations Committee will be delivered at the November Executive Board Meeting.

6. Action Items

a) Proposed 2014 EPSCA Budget Amendment / Monthly Access Fee

Scott Hatfield reports that due to not filling Gregg Flint's position at this time and numerous other changes such as an increase in subscriber counts for end users (approximately 80), he is recommending an amended budget with a subscriber rate for 2014 of \$33.01. Scott Hatfield also added some line items to the budget that are currently being paid out of Office Supplies and Operating Contingency to bring more detail to the budget. Some line items have been increased and some have been decreased to better reflect the current cost of operations.

Jane Christenson left at 10:58 a.m. and returned at 11:00 a.m.

Ava Frisinger motioned to approve the Proposed 2014 Budget Amendment/Monthly Access Fee, it was seconded by Rich Conrad and carried 5-0.

b) Proposed 2014 Meeting Dates (Handout)

Jane Christenson motioned to approve the 2014 Meeting Dates, it was seconded by Mike Eisner and carried 5-0.

7. Other/Information

8. Executive Session

None

9. Adjourn

Being no further business, meeting adjourned at 11:02 a.m.

**Next Meeting
Scheduled for:**

**November 14, 2013
10:00 a.m.**