

**EXECUTIVE BOARD
SUMMARY OF MINUTES**

June 10, 2010
10:00 a.m.

Bellevue City Hall
Room 1E-113
Bellevue, Washington

PRESENT: John Marchione, Marilynne Beard, Rich Conrad, Ava Frisinger

ALTERNATES: Mike Eisner (for Steve Sarkozy)

ABSENT:

OTHERS PRESENT: Mark Haggren, Dave Jokinen, Michael Ursino, Scott Hatfield, Jessie Morgan, Gregg Flint, John Gallagher

1. Call to Order
The meeting was called to order at 10:10 a.m. by John Marchione, who presided.
2. Roll Call
3. Approve Agenda
Rich Conrad motioned to approve the agenda, it was seconded by Ava Frisinger and it carried 5-0.
4. Consent Agenda
There were no items presented on a Consent Agenda.
5. Report of Operation Committee
 - a) Financial Status Report**
Jessie Morgan presented an Executive Summary of the financial status as requested at the last meeting.
 - b) Operations Manager Report**
 - a. Next Generation Switch Staging
Scott Hatfield reports that he was just in Chicago for testing and that it went flawlessly.
 - b. Rebanding
Motorola has started an SED (Strategic Early Deployment) and it should allow the radios to be replaced and updated in a timelier manner. Many of the radios are getting old and need to be replaced sooner rather than later.

c) System Status Report

Scott Hatfield reports that channel bank equipment is being replaced with up to date equipment. This replacement is imperative in order for the system to work with the Next Gen Switch. He also updated the Executive Board on the Next Gen Consultant project. Discussions are still ongoing regarding the governance portion of the Next Gen system. Draft reports from the Consultant are expected in November.

6. Action Items

a) Strategic Planning

Scott Hatfield is requesting the Strategic Planning Report provided by Strategic Learning Resources to be accepted as written and begin discussions regarding the implementation of the recommendations. This would allow EPSCA to immediately begin to plan the implementation of the recommended changes in the report. John Marchione recommends that this item be a discussion item for the next meeting.

b) LTE Grant Process

Scott Hatfield requests approval from the Board to move forward with LTE data technology for Broadband Data to Public Safety. This will set aside \$500,000 in grant matching funds for the purpose of current and future opportunities in Broadband LTE data build-out. It will also approve up to \$50,000 for the purchase of subscriber units through the BTOP Grant. This action would allow EPSCA to enter into a grant application with the City of Seattle in regards to the 700 MHz waiver. While we would not be able to build out infrastructure at this time, we would be able to start a pilot program using Seattle infrastructure and EPSCA subscriber units. This would allow EPSCA to participate in future grant opportunities to build out our portion of the LTE infrastructure on the Eastside. This would allow Eastside agencies access to a 4G wireless data network owned and maintained by EPSCA in partnership with the City of Seattle and the Puget Sound region. Rich Conrad moved to approve a recommendation of \$50,000 for the purchase of subscriber units through the BTOP Grant and call a special meeting for the Board if necessary; it was seconded by Marilynne Beard and carried 5-0.

c) Lake Forest Park Project

Scott Hatfield requests approval from the Board to enter into a contract/work order with ADCOMM and Motorola to implement the new site. This action would allow EPSCA to spend \$350,000 to create a new site in Lake Forest Park to replace the coverage that will be lost by North Seattle being taken offline. This will improve the current coverage in Lake Forest Park area. Mike Eisner motioned to approve the \$350,000 to create a new site in Lake Forest Park; it was seconded by Rich Conrad and carried 5-0.

d) 2010 Budget Amendment

John Marchione tabled this for the next meeting.

7. Other / Information

8. Executive Session

The Executive Board Meeting concluded at 11:10 a.m. The Executive Session regarding a personnel issue began at 11:10 a.m. and concluded at 11:27 a.m.

9. Adjourn
Being no further business, the meeting was adjourned at 11:28 a.m.

**Next Meeting
Scheduled for:**

July 8, 2010