

**EXECUTIVE BOARD
SUMMARY OF MINUTES**

March 4, 2010
10:00 a.m.

Media Conference Room
Redmond Public Safety Building
Redmond, Washington

PRESENT: Leon Kos, Dave Ramsay, John Marchione

ALTERNATES: Linda Pillo (for Steve Sarkozy)

ABSENT: Rich Conrad

OTHERS PRESENT: Mark Hagreen, Scott Hatfield, Jessie Morgan, Brooke Flynn

1. Call to Order
The meeting was called to order at 10:10 a.m. by Leon Kos, who presided.
2. Roll Call
3. Approve Agenda
Scott Hatfield requested that 6e) Canyon Park be moved to the Action Item 5e). A motion to approve the agenda as amended was made by Dave Ramsay, seconded by John Marchione and carried 4-0.
4. Consent Agenda
 - a) Policies and Procedures
 - a. Tuition Reimbursement
 - b. Investment Policy

A motion to approve the Consent Agenda was made by Dave Ramsay, seconded by John Marchione and carried 4-0.
5. Action Items
 - a) **Appointment of Sean Chesterfield, Bellevue School District, as Non-Principal General Government Representative to Operations Committee**
Scott Hatfield presented a recommendation that Sean Chesterfield from the Bellevue School District be appointed to the Operations Committee as the Non-Principal General Government representative. A motion to approve the recommendation was made by Dave Ramsay, seconded by John Marchione and carried 4-0.

Mark Hagreen advised that at the last Operations Committee, we were one short of a quorum so it didn't go through the normal vetting process, however of everything discussed there was consensus, just not the normal voting process.

b) Coal Creek Site

Scott Hatfield requests authorization to move into build-out phase of the on-going Coal Creek filler site project. This will allow the continuation of the Coal Creek Project into the final phase and implementation. This will fill coverage gaps in the Coal Creek/Bellevue area. This was reviewed by the Operations Committee and it was in favor of the Coal Creek build-out but was not able to vote due to lack of quorum. Dave Ramsay moves to approve this recommendation; it is seconded by Linda Pillo and carried 4-0.

c) Horizon Heights Foundation Repairs

Scott Hatfield reports that the Horizon Heights tower has become overloaded and is in need of repair. He recommends proceeding with the tower repairs, which would allow EPSCA to spend up to \$15,000 to repair the Horizon Heights tower foundation. The Operations Committee was in favor of the tower repair but was unable to vote due to lack of quorum. Dave Ramsay moved to authorize the reimbursement to King County of our share of the expenditures to repair the Horizon Heights tower foundation; it was seconded by John Marchione and carried 4-0.

d) 700 MHz Waiver

The City of Seattle has filed a waiver with the FCC requesting that the D-Block portion of the 700 MHz data spectrum not be auctioned off but instead have the licensing authority placed directly in the hands of public safety agencies across the country in an effort to build out a national broadband system. Scott Hatfield recommends supporting the City of Seattle in this request by writing a letter of support for the City of Seattle with the condition that Seattle submit an amendment of their waiver showing EPSCA's commitment to proceed pending funding availability. The Operations Committee was in favor of supporting the waiver but was unable to vote due to lack of quorum. Dave Ramsay motioned to support this recommendation; it was seconded by John Marchione and carried 4-0.

e) Canyon Park

Scott Hatfield requests the Board approve the funding of the Geo Tech study so that it may be submitted to the City of Bothell for the Canyon Park building permit. Bothell Police Department will be paying for the permitting fees. Although not official, lease negotiations for the new Bothell site and Norway Hill will be \$1 per year each. Bothell will also replace the generator at the site. John Marchione moved to authorize \$6000 for the Geo Tech Study and underground utility assessment with a referral of the project to the Operations Committee; it was seconded by Linda Pillo and carried 4-0.

John Marchione left at 11:10 a.m.

6. Report of Operations Committee

a) Financial Status Report

Jessie Morgan reports that it is an audit year for EPSCA. This will be a three year management and accountability audit rather than an in-depth financial audit, mainly due to her excellent track record over the past 18 years. EPSCA had a meeting with WCIA and they have suggested some changes to our property schedules might result in some cost savings for us.

b) System Status Report

Scott Hatfield reports that there were some garbled audio issues. This was solved by replacing cards that were covered under warranty. A generator load test showed that we needed new batteries at one or more of the sites; a replacement schedule will be set up, possibly at four year intervals.

c) Operations Manager Report

Scott Hatfield continues with his report regarding Lake Forest Park and Education Hill

f) Lake Forest Park Site

Scott Hatfield reports that Motorola is working on a sketch of the site, the RF study is complete and the next step is the Microwave Path analysis.

g) Education Hill Channel Expansion

Scott Hatfield reports that there have been changes in the project but that the costs have remained the same to achieve the same end product.

d) Strategic Planning

Mark Hagreen reports that it has been difficult to get Committee and Board members together to discuss Strategic Planning. The Operations Committee has discussed and agreed that we should move forward with the information already gathered with the three alternate futures for EPSCA. Also, due to the regional system replacement, EPSCA's future is very cloudy after five years. The Board does not want to spend any more money on strategic planning and would like the Operations Committee to form a summarized report containing the various perspectives on EPSCA's future.

Scott Hatfield reports that he will be needing direction regarding legal services. Dave Ramsay suggested Bill Evans. Scott also reports that 92 Kirkland radios have been turned off.

Linda Pillo left at 11:32 a.m.

7. Other / Information

8. Executive Session

None.

10. Adjourn

Being no further business, the meeting was adjourned at 11:40 a.m.

**Next Meeting
Scheduled for:**

April 8, 2010