

**EXECUTIVE BOARD
SUMMARY OF MINUTES**

May 13, 2010
10:00 a.m.

Bellevue City Hall
Room 1E-113
Bellevue, Washington

PRESENT: John Marchione, Ava Frisinger

ALTERNATES: Mike Eisner (for Steve Sarkozy), Marilynne Beard (for Kurt Triplett), Dave Jokinen (for Rich Conrad)

ABSENT:

OTHERS PRESENT: Mark Hageen, Michael Ursino, Gene Markle, Scott Hatfield, Jessie Morgan, Brooke Flynn

1. Call to Order
The meeting was called to order at 10:12 a.m. by John Marchione, who presided.
2. Roll Call
3. Approve Agenda
John Marchione requested the addition of an Executive Session on a personnel review process. Mike Eisner motioned to approve the agenda as amended, seconded by Dave Jokinen and it carried 5-0.
4. Consent Agenda
 - a) Approval of Payment Vouchers: The following voucher/warrants were approved for payment: Voucher (warrant) numbers 4732 through 4880 for a total of \$466,801.97. A motion to approve the Consent Agenda was made by Mike Eisner, seconded by Marilynne Beard and carried 5-0.
5. Report of Operation Committee
 - a) **Financial Status Report**
Jessie Morgan reports that a subcommittee has been formed for the EPSCA investment policy. Bank of America is closing their Seattle lockbox location, EPSCA is looking for alternatives. This year is a three year audit year for EPSCA.
 - b) **Operations Manager Report**
 - a. Technician
Scott Hatfield reports that interviews were completed yesterday and the panel has selected a candidate. We are getting ready to send a conditional offer to the candidate.
 - b. Next Generation Switch

Scott Hatfield reports that this project is moving forward. Gregg Flint went to Boeing on Monday to conduct more tests. The test was very successful. Many updates will need to be made to the system for the Next Gen switch. An agreement has been finally reached and the Interlocal will be ready for signatures soon. The three switches will greatly enhance interoperability in the region.

d. 700 MHz Waiver

As of this morning, the FCC approved 20 of the 21 waiver requests, including the one from Seattle, which we supported.

e. Coal Creek Site

Scott Hatfield reports that equipment has been received and we are waiting for the architectural drawings from ADCOMM as well as the bid specs. We are working with the City of Redmond, who have agreed to help us with the bid process. The RFP should be out by the end of this month.

f. Rebanding

Scott Hatfield reports that rebanding is moving forward extremely slowly. Older radios are starting to fail; the failure rate may be faster than the replacement process. With the help of the SED, we will hopefully be able to start replacements sooner. EPSCA has a cache of spare radios that we might be able to use to help mitigate the problems.

g. Service Marketing

Scott Hatfield has contacted Swedish Hospital and they are interested in joining our subscriber base. Lake Forest Park Water District as well as the Evergreen Hospital expansion in Redmond have also expressed interest in joining our subscriber base.

c) System Status Report

Scott Hatfield reports that the Education Hill site's microwave has been activated to replace the telephone lines. It seems to be working very well and is not subject to the problems that the telephone lines had.

6. Action Items

a) Election of Officers for 2010-2011 Term

Marilynne Beard nominated John Marchione for Chair. The motion was seconded by Mike Eisner, motion carried 5-0. John Marchione nominated Rich Conrad as Vice Chair; the motion was seconded by Marilynne Beard and carried 5-0.

b) Canyon Park Project

Scott Hatfield reports that this project is moving along quite nicely, the Geo Tech Study was just completed. The City of Bothell Permitting/Planning Office did not require us to make any changes in the drawings. We are not expecting anything out of the ordinary, we are still waiting for the actual permit. Included in the agenda packets are the preliminary costs for the site. He is requesting the Board vote to continue with this project that is much needed in the area. Marilynne Beard motioned to authorize \$170,000 to continue the project; it was seconded by Ava Frisinger and carried 5-0.

c) Canyon Park Lease

Scott Hatfield is recommending the Board allow EPSCA to approve the site lease for Canyon Park. Marilynne Beard motions to approve the site lease for Canyon Park, Mike Eisner seconded and it carried 5-0.

d) Next Generation Switch Interlocal Agreement / PSIC Contract

Scott Hatfield presented the finalized Interlocal supporting the Next Generation Switch Agreement for the Tri-County area. All funding and governance have been addressed in the previously signed and accepted interim agreement. This document meets the requirements placed forth in that agreement to have a permanent Interlocal in place before the switches can be interconnected to provide regional interoperability. He recommends the Board accept the document, which will have no change in EPSCA's obligations to the project; it is merely a transition from the interim agreement to a permanent one. This has been fully reviewed and accepted by legal and risk management. Ava Frisinger motioned to authorize the Chair to sign this agreement in substantial form with corrections/additions; it was seconded by Marilynne Beard and carried 5-0.

7. Other / Information

8. Executive Session

The Executive Board Meeting concluded at 11:01 a.m. John Marchione called for an Executive Session with no action afterwards to discuss personnel matters and it concluded at 11:08 a.m.

9. Adjourn

Being no further business, the meeting was adjourned at 11:08 a.m.

**Next Meeting
Scheduled for:**

June 10, 2010