Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

P O Box 97010 Mail Stop PSEPS, Redmond,WA 98073-9710 8701 160th Avenue NE, Redmond, WA 98052 tel (425) 556-2515 fax (425) 556-2517

**OPERATIONS COMMITTEE**

**SUMMARY OF MINUTES**

September 27, 2018 Redmond Public Safety Building

1:30 p.m. Media Conference Room

 Redmond, Washington

PRESENT: Dave Jokinen, Chris Wilson (via phone), Todd Aksdal

ALTERNATES:

ABSENT: Dave Schlaegel, Gary Anderson, Greg Tryon, Pat Arpin, Sheryl Mullen, Tim Dahl,

 Tim Day, Todd Dickerboom

OTHERS PRESENT: Nicole Jackson, Ken Winward, Scott Hatfield (via phone), Kale Fong

1. Call to Order

The meeting was called to order at 1:32 p.m. by Dave Jokinen, who presided.

1. Roll Call

3. Approve Agenda

Todd Aksdal motioned to approve the agenda, it was seconded by Dave Jokinen.

4. Consent Agenda

1. Approval of Minutes of May 24, 2018

Todd Aksdal motioned to approve the consent agenda, it was seconded by Dave Jokinen.

5. Introduction

 a. EPSCA Training & Transition Coordinator

Scott Hatfield announced EPSCA’s new Training & Transition Coordinator, Mark Hagreen. Mark has been contacting EPSCA subscribers and end users to introduce himself and address PSERN transition related concerns. Mark will coordinate training for the new system and will focus on the PSERN transition while Scott will continue to handle EPSCA current system servicing issues. Please bring forward your concerns and thoughts regarding PSERN to Mark. Dave Jokinen appreciates Mark’s knowledge and experience from the previous system implementation.

6. Reports

 a) PSERN – Scott Hatfield

Scott Hatfield reported that PSERN has announced an official delay of 8-9 months due to lease negotiations. Mark Hagreen will be bringing upgraded timelines with him to his introductory meetings. Full system acceptance is now slated for March 2022. Scott Hatfield reported that he feels he can keep the current system running to this date, but beyond 2022, we run the risk of catastrophic failure. The current PSERN Board solution for in-building coverage is to add 3 tower sites to the current design. The potential locations are downtown Seattle, downtown Bellevue and
Renton. Scott will work with Motorola to develop the criteria for site location and costs.

b) Norway Hill – Scott Hatfield

Scott Hatfield reported that due to leasing delays, EPSCA equipment at Norway Hill needs to be moved to the new Norway Hill location earlier than expected. This will require new microwave, antennae and coax installation. This move needs to occur before the new console deployment at the dispatch centers. Currently, we do not have a timeline for the move, Scott will keep us updated.

7. Other Information

8. Executive Session

 None

9. Adjourn

 Being no further business, the meeting was adjourned at 2:04 p.m.

**Next Meeting**

**Calendared for**

**October 25, 2018**