

Executive Board  
City of Bellevue  
City of Kirkland  
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# Eastside Public Safety Communications Agency

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## OPERATIONS COMMITTEE SUMMARY OF MINUTES

January 26, 2017  
1:30 p.m.

Kirkland Police Department  
Commons Conference Room  
Kirkland, Washington

PRESENT: Dave Jokinen, Todd Dickerboom, Mike Murray, Sheryl Mullen, Gary Anderson, Chris Wilson

ALTERNATES: Lisa Patricelli (Pat Arpin)

ABSENT: Joe Sanford, Greg Sanford, Tim Dahl, Micki Singer

OTHERS PRESENT: Scott Hatfield, Jessie Morgan, Andrew Johnson

1. Call to Order

The meeting was called to order at 1:31 p.m. by Dave Jokinen, who presided.

2. Roll Call

3. Approve Agenda

Scott Hatfield added two Reports, Change in Banking and Meeting Location Discussion. Gary Anderson motioned to approve the amended agenda, it was seconded by Mike Murray and carried 4-0.

4. Consent Agenda

**a) Approval of Minutes of October 27, 2016**

Chris Wilson motioned to approve the Consent Agenda, it was seconded by Gary Anderson and carried 4-0.

5. Action Items

6. Reports

**a) December 7, 2016 System Outage Report**

Scott Hatfield reported during the normal generator test on the morning of December 7, 2016 at Horizon Heights, a failure occurred in a 48-volt power plant (one portion of the redundancy for the power system). This began a series of events that caused no voice channels to be carried by the system.

Todd Dickerboom arrived at 1:35 p.m.

Sheryl Mullen arrived at 1:37 p.m.

Technicians were dispatched immediately. The system was now in site trunking. City of Seattle and King County communication shops sent assistance. It was decided to completely shut the simulcast system down; this has never been done before, usually sites are shut down in layers. The complete shut down allowed technicians to replace the parts that needed to be replaced. The 48-volt power plant has been replaced, generator and automatic transfer switch have been inspected. The other sites are being inspected to curb this episode from possibly reoccurring.

Lisa Patricelli arrived at 1:43 p.m.

**b) PSERN Update**

Scott Hatfield reported that PSERN has extended the first tower 25 feet. There are now 4-5 sites in civil work phases. There has been a lot of progress made in permitting and leases. Some of the material received from Motorola, in regard to testing are unacceptable. This will result in an intolerable amount of “busy bonks” and lowered capacity for end users doe 18-24 months. This is about 2 years out from happening but PSERN is tackling this issue now to get a plan in place.

**c) Election of Officers**

Scott Hatfield reported that an Election of Officers would occur at the April meeting.

**d) Meeting Location Discussion**

Scott Hatfield reported that the Operations Committee meetings used to occur in the City of Redmond and then the room became unavailable due to construction, the room is now available again. The Committee decided to return the meetings to Redmond, Jessie Morgan noted that she has reserved the Media Conference Room for the meetings, which is on the second floor of the Public Safety Building.

**e) Change in Banking**

Scott Hatfield reported that the Bank of America advised EPSCA that they are terminating our services and accounts. The deadline is April 17, 2017. EPSCA is looking into banking with Columbia Bank and is waiting for a pricing estimate. The change will require Executive Board action.

7. Other/Information

Scott Hatfield introduced two new members of the Operations Committee, City of Redmond Police Support Services Manager, Sheryl Mullen and City of Bellevue Fire Department Deputy Chief, Todd Dickerboom. Jessie Morgan reported another clean audit from the State Auditor. The exit conference will be next week.

8. Executive Session

None.

9. Adjourn

Being no further business, meeting adjourned at 2:18 p.m.

**Next Meeting  
Scheduled for:**

**February 23, 2017  
1:30 p.m.**