

Executive Board

City of Bellevue  
City of Kirkland  
City of Redmond  
City of Mercer Island  
City of Issaquah



Eastside Public Safety  
Communications Agency

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**OPERATIONS COMMITTEE  
SUMMARY OF MINUTES**

June 25, 2015  
1:30 p.m.

Kirkland Police Department  
Commons Conference Room  
Kirkland, Washington

PRESENT: Nick Seibert, Charlie Gorman

ALTERNATES: Mike Remington (Mark Moulton), Jim Jolliffe (Mike Johnson), Joe Sanford (Mike Jeffery)

ABSENT: Brian Robillard, Dave Jokinen, Greg Tryon, Chris Wilson, Tim Dahl, Micki Singer, Sean Chesterfield

OTHERS PRESENT: Scott Hatfield, Jessie Morgan

1. Call to Order  
The meeting was called to order at 1:36 p.m. by Nick Seibert, who presided.
2. Roll Call  
Mark Moulton arrived at 1:40 p.m.
3. Approve Agenda  
Mike Jeffery motioned to approve the agenda, it was seconded by Mike Johnson.
4. Consent Agenda
  - a) **Approval of Minutes of April 23, 2015**  
Mike Johnson motioned to approve the consent agenda, it was seconded by Charlie Gorman.
5. Reports
  - a) **PSERN Update**  
Scott Hatfield reports that 11 of the 12 partners have signed the ILA agreement. King County has yet to pass the ILA agreement. It will be presented to their full council on the 29<sup>th</sup>. After the Notice to Proceed, PSERN will begin the design phase of the project. Groundbreaking will likely not begin until next spring.

**b) Rebanding**

Scott Hatfield reports new combiner installations have been completed. The retune will be from 6/29-7/2 and will affect service. One channel must be retuned across all 4 simulcasts at the same time which will decrease the capacity of the system. This will increase the likelihood of busy bonks. All dispatch centers and agencies will be advised of this information. There is the potential for busy bonks, but it is unlikely for users not to be able to get through. Remind users to not keep hitting the button after receiving a busy bonk but instead keep the button depressed in order to stay in queue.

After the conclusion of this retune, there will be a 2 month break from rebanding as the other regional partners undergo their retunes. Following this will be the second touch of all the radios via depots similar to the first touch. It is the goal of EPSCA to be done with rebanding at the end of this year.

6. Action Items

7. Other Information

Jessie Morgan thanks Nick Seibert for offering to host the Operations Committee meetings today and going forward.

8. Executive Session

None

9. Adjourn

Being no further business, the meeting was adjourned at 2:00 pm.

**Next Meeting  
July 23, 2015  
1:30 p.m.**