

Executive Board

City of Bellevue
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Eastside Public Safety
Communications Agency

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**OPERATIONS COMMITTEE
SUMMARY OF MINUTES**

Agenda Item 4a

June 27, 2013
1:30 p.m.

Redmond Public Safety Building
Media Conference Room
Redmond, Washington

PRESENT: Mark Hagreen, Jim Jolliffe, Nick Seibert, Rich Rathvon, Micki Singer

ALTERNATES: Mike Remington (Mike Eisner), Jack Henderson (Kevin Nalder),
Stan Conrad (Steve Cozart)

ABSENT: Ed Carolan, Dave Jokinen, Wes Collins, Sean Chesterfield

OTHERS PRESENT: Scott Hatfield, Jessie Morgan

1. Call to Order

The meeting was called to order at 1:35 pm by Mark Hagreen, who presided.

2. Roll Call

3. Approve Agenda

Nick Seibert motioned to approve the agenda, it was seconded by Mike Remington and carried 8-0.

4. Consent Agenda

5. Reports

a) Radio System Replacement Briefing

Scott Hatfield reports on June 6, 2013 the RFP was released and responses are due back September 26, 2013. The RFP was over 1000 pages. It will take a couple of months to reach the interview phase with the prospective vendors. A contract is slated to be signed by the end of the first quarter next year with the selected vendor. The increased coverage, increased number of sites and the total cost of the project possibly ranging as much as \$250-\$300 million leaves concern for the funding of the project in both capital and operational costs. Scott Hatfield also advised that the projected design may not be feasible financially and that the improved coverage illustrated in the projected design may need to be altered in order to accommodate the funds actually appropriated.

However, the new system's coverage will be better/comparable to our current system coverage. Another concern is to delineate between our project and the PSAP consolidation project. The Radio Replacement Project has wide support whereas the PSAP consolidation project appears to have a great deal of contention surrounding it.

b) Budget Update

Scott Hatfield presents the first quarter budget for 2013. Overall, the budget is looking very good. Expenditures and revenues are both at about 27%. These will balance out throughout the year. There has been an increase in subscriber radios due to the addition of City of Redmond Public Works and increases within existing agencies as well. Site maintenance is at 45.9% of budget due to unexpected repairs, it will be difficult to project where this will end up due to the age of our equipment. A budget amendment is on the horizon and it is possible that the subscriber rate will remain flat for 2014.

c) Group Purchase of Portable Radio Batteries

Rich Rathvon reports that 60-65 portable radio batteries will be replaced for his agency next year and is interested to know if any other agencies will be replacing batteries and if so, would they consider a group purchase in order to realize cost savings.

d) Simulcast Interference After Action Report

Scott Hatfield reports on the simulcast interference event that occurred from June 21-June 25, 2013. This interference event was the worst we have ever seen. It affected 3 separate simulcast sites and caused multiple channels to fail at the same time. On a bad day, there might be approximately 10-12 interferences across 1-2 sites. This particular event caused interferences numbering in the hundreds per day and affected 2-3 sites at the same time. It was clear that this was something that was interfering with the entire system. After countless hours by many people from many agencies, it was discerned that a malfunctioning BDA at the Microsoft campus was the culprit. It was shut down, and the problem ceased. It is imperative that in an effort to mitigate such an event from recurring, that BDAs under your control are serviced annually and tested. Also, collect any information about changes to systems and pass them along to EPSCA for our records.

6. Action Items

a) Election of Officers for 2013 / 2014 Term

Mark Hagreen reports that the terms of the current Officers of the Operations Committee expire on May 31, 2013. The Chair and Vice Chair positions are open at this time. Scott Hatfield reports that any member of the Operations Committee can serve in these positions according to the new ILA. Nick Seibert nominated Mark Hagreen for Chair, Mike Eisner motioned Mark Hagreen for Chair, it was seconded by Jim Jolliffe and carried 8-0. Jim Jolliffe nominated Rich Rathvon for Vice Chair, Nick Seibert motioned Rich Rathvon for Vice Chair, it was seconded by Mike Eisner and carried 8-0.

7. Other Information

8. Executive Session

None

9. Adjourn

Being no further business, the meeting was adjourned at 3:00 pm.

Next Meeting

TBD