

Executive Board

City of Bellevue  
City of Kirkland  
City of Redmond  
City of Mercer Island  
City of Issaquah



Eastside Public Safety  
Communications Agency

P O BOX 97010, Mailstop: PSEPS  
Redmond, WA 98073-9710  
Tel (425)556-2515 Fax (425)556-2517  
8701 160th Ave. NE, Redmond, WA 98052

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**OPERATIONS COMMITTEE  
SUMMARY OF MINUTES**

October 24, 2013  
1:30 p.m.

Redmond Public Safety Building  
Media Conference Room  
Redmond, Washington

PRESENT: Mark Hagreen, Mike Eisner, Nick Seibert, Ed Carolan, Dave Jokinen,  
Micki Singer

ALTERNATES:

ABSENT: Mike Johnson, Joe Sanford, Wes Collins, Steve Cozart, Rich Rathvon, Sean  
Chesterfield

OTHERS PRESENT: Scott Hatfield, Jessie Morgan, Tony Minor, John Storch, Kerm McPher-  
son, Joe Piksa, Jim Nicholl

1. Call to Order  
The meeting was called to order at 1:34 p.m. by Mark Hagreen, who presided.
2. Roll Call
3. Approve Agenda  
Scott Hatfield requests to add a few comments to be made preceding the reports. Nick Seibert motioned to approve the amended agenda, it was seconded by Mike Eisner and carried 6-0.
4. Consent Agenda  
Scott Hatfield would like to recognize the efforts Jessie Morgan has put in while Scott has been busy with the RFP.
  - a) **Approval of Minutes of September 26, 2013**  
Mike Eisner motioned to approve the consent agenda, it was seconded by Nick Seibert and carried 6-0.

5. Reports

**a) RFP Update**

Scott Hatfield reports that we are currently evaluating the 2 vendors that applied for the RFP. Next week, Scott will be traveling to an example of each of the vendors' systems. Interviews for the RFP will occur on November 18, 2013 and on December 4, 2013, the chosen vendor will be announced. That will begin the contract negotiation phase and then we will know more about the system architecture. We are still anticipating to meet the 2018 completion date.

6. Action Items

**a) EPSCA Maintenance Contract Proposals**

Scott Hatfield reports that last month, Tony Minor presented a proposal for an ongoing maintenance contract that is about to expire. Today, Motorola and King County will present their offerings for a service contract and the Operations Committee will then make a recommendation to the Executive Board. This contract will need to be signed by the Chair of the Executive Board. The advanced replacement and High Tech portion of the contract will remain unchanged, the portion in question today pertains to the work the on-site technician performs. Scott Hatfield introduces the Motorola team: Joe Piksa, Jim Nicholl and Kerm McPherson.

Jim Nicholl presents a PowerPoint presentation highlighting the Motorola full service maintenance contract. Jim has worked with EPSCA for 15 years with a proven track record, there has been firm, fixed consistent pricing, there is a dedicated technician complete with experienced backup staff and microwave maintenance and parts are also included in the contract. Motorola full service maintenance holds EPSCA at the highest priority and assumes accountability for work performed and satisfaction is guaranteed before a case is closed.

Tony Minor is the manager at the King County Radio Shop and introduced his boss, John Storch. Tony Minor has been with King County for 7 years and has no plans to go anywhere. The King County Radio Shop has five field technicians with 100 years of experience between them. Over 50 of the years are with the King County radio system which is comparable to EPSCA's radio system. The five field technicians are all local. There is a 24-7-365 duty technician required by contract to respond to an incident within 15 minutes. Currently, due to EPSCA's recent loss of staff, King County provides limited services, in particular, after hours system performance monitoring and first line of defense if there is a problem for EPSCA. King County has a pool of resources to pull from, has enough technicians to do a multi-technician response if necessary and the technicians are currently getting outfitted with 4x4 vehicles. King County is customer owned and maintained and the radio system is all King County concerns itself with.

The Operations Committee questioned the turnover and attrition at Day Wireless and back up technician certifications and qualifications. Priority of the EPSCA system in an emergency was also discussed. King County advised that they would respond to where the biggest impairment was as the radio services of the region is the main concern. Scott Hatfield reiterated that Motorola's contract is fixed cost at approximately \$94,000 whereas King County is offering a time and materials contract at \$115.31 hourly rate.

From June 2012 to June 2013, Day Wireless did approximately 600 hours of work which would be the equivalent of \$140 per hour. Both groups have assured that whichever contract EPSCA chooses, they will still be available if there are issues.

Scott Hatfield recommends that if there is nothing from the presentations that prompts a need to change, then EPSCA should maintain the status quo and renew the contract with Motorola but shorten the agreement because of the flux of the system.

Nick Seibert motioned to recommend to the Executive Board to stay with Motorola for another year, it was seconded by Ed Carolan and carried 6-0.

7. Other Information

The next meeting will be a week earlier due to the holiday.

8. Executive Session

None

9. Adjourn

Being no further business, the meeting was adjourned at 2:55 pm.

**Next Meeting**

**November 21, 2013**

**1:30 p.m.**