



Eastside Public Safety Communications Agency

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OPERATIONS COMMITTEE SUMMARY OF MINUTES

October 27, 2016
1:30 p.m.

Kirkland Police Department
Commons Conference Room
Kirkland, Washington

PRESENT: Dave Jokinen, Marty LaFave, Charlie Gorman, Gary Anderson, Greg Tryon, Micki Singer

ALTERNATES: Pat Spak (Pat Arpin), Mike Ursino (Mike Murray)

ABSENT: Joe Sanford, Chris Wilson, Tim Dahl

OTHERS PRESENT: Scott Hatfield, Jessie Morgan, Bill Hamilton, Matthew Busa

1. Call to Order

The meeting was called to order at 1:32 p.m. by Dave Jokinen, who presided.

2. Roll Call

3. Approve Agenda

Greg Tryon motioned to approve the agenda, it was seconded by Mike Ursino and carried 8-0.

4. Consent Agenda

a) Approval of Minutes of September 22, 2016

Mike Ursino motioned to approve the Consent Agenda, it was seconded by Greg Tryon and carried 8-0.

5. Reports

a) PSERN Update

Scott Hatfield reported that Motorola team requested a change to the methodology to the coverage testing plan. The PSERN Technical Committee has rejected that request. The first site has been completed. There are still potential sites that are having lease issues which will likely add 4-5 months to the completion time. The coverage testing for the new system will be extremely labor and time intensive.

b) Management Terminal Update (Radio IDs)

Scott Hatfield reported that the City of Redmond is updating the cabling/networking of the Public Safety Building in which EPSCA is housed and the Management Terminal has been having connectivity issues for the last month. The Management Terminal is scheduled to be repaired next week and when it is, Scott will finish turning on or off all the pending radio requests.

6. Action Items

a) 2017/2018 EPSCA Budget

Scott Hatfield presented an additional budget option, rebate option #2 that was requested from the Executive Board. It is the stabilized rate option that maintains the same rate but any overcollection of funds would be rebated back to subscriber agencies at the end of the year. Currently this option is being vetted by Kirkland's legal department. Mike Ursino motioned to recommend rebate option #2 for the 2017/2018 budget to the Executive Board, it was seconded by Charlie Gorman and carried 8-0.

b) 2017 Access Fee Recommendation

Mike Ursino motioned to recommend the corresponding rate of \$25.25 for 2017/2018 to the Executive Board, it was seconded by Charlie Gorman and carried 8-0.

7. Other/Information

Jessie Morgan reported that the State Auditor would be performing a three year audit of EPSCA in December.

A question arose about mobile vehicle repeaters, Scott Hatfield replied that it would be more beneficial to use mobile repeater in the new system rather than use them with our current system due to the financial cost to upgrade the XTS radios and the inability to pass talk permit tones. It is not viable now with our current system but in the future system, there will be a lot more features and will be a possibility. Scott cautioned the changing of ordinances and reducing the number of BDAs in new construction and replacing them with mobile repeaters. In order for mobile repeaters to be effective, they must be in every public safety vehicle.

8. Executive Session

None.

9. Adjourn

Being no further business, meeting adjourned at 2:22 p.m.

**Next Meeting
Scheduled for:**

**January 26, 2017
1:30 p.m.**