

Executive Board

City of Bellevue
City of Kirkland
City of Redmond
City of Mercer Island
City of Issaquah



Eastside Public Safety
Communications Agency

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**OPERATIONS COMMITTEE
SUMMARY OF MINUTES**

September 17, 2015
1:30 p.m.

Kirkland Police Department
Commons Conference Room
Kirkland, Washington

PRESENT: Nick Seibert, Mike Remington, Jim Jolliffe, Joe Sanford, Greg Tryon, Micki Singer

ALTERNATES: Alison Hallifax (Gary Anderson), Ryan Raulerson (Chris Wilson)

ABSENT: Charlie Gorman, David Jokinen, Tim Dahl, Sean Chesterfield

OTHERS PRESENT: Scott Hatfield, Jessie Morgan

1. Call to Order
The meeting was called to order at 1:38 p.m. by Nick Seibert, who presided.
2. Roll Call
Micki Singer arrived at 1:48 p.m.
3. Approve Agenda
Joe Sanford motioned to approve the agenda, it was seconded by Ryan Raulerson and carried 7-0.
4. Consent Agenda
a) Approval of Minutes of June 25, 2015
Jim Jolliffe motioned to approve the consent agenda, it was seconded by Mike Remington and carried 7-0.
5. Reports
a) PSERN Update
Scott Hatfield reports that several changes are being made to the preliminary design of the PSERN system. A SharePoint site is being opened up to Scott and other managers to provide more detail regarding the progress of the PSERN project. There will also be a weekly conference call reporting upon the focus of the current week.

b) EPSCA/PSERN Presentation October 22, 2015

Scott Hatfield reports that he will be doing an EPSCA/PSERN presentation on October 22, 2015. EPSCA has invited the Executive Board and urges the Operations Committee to attend along with their alternates. The presentation will discuss what EPSCA was, is and does, what PSERN is and does and what the future holds for EPSCA. It is an excellent opportunity for new members to get up to date on what EPSCA is doing now. The meeting will be at 12:30 in the Totem Lake Room at the Kirkland Justice Center. Lunch will be provided.

Micki Singer arrived at 1:48 p.m.

c) Maintenance Update

Scott Hatfield reports that the unusually hot summer was costly for the air conditioners at the EPSCA sites. These repairs affected the Horizon Heights, Norway Hill and Crossroads sites. All the repairs are finished at Horizon Heights and Norway Hill and during the winter, the Crossroads air conditioner will be replaced.

d) 2016 Budget Discussion

Scott Hatfield proposes a budget update to the already approved 2016 budget. A budget handout was distributed. Currently, the subscriber rate is to increase to \$31.01 for 2016. Scott proposes a decrease to \$25.25. Currently, EPSCA has enough in reserves to operate even in case of catastrophic failure. The proposal is to decrease the amount of monies placed in reserves each year and use those monies to lower the subscriber rate. A few of the line items are not finalized yet, the City of Redmond is finishing up a Position Maintenance Project which may affect salaries, Jessie in particular has been at the top of her class for many, many years. He is not looking for a vote today, he will be asking for approval and a recommendation to be forwarded to the Executive Board at the next Committee meeting.

- 6. Action Items
- 7. Other Information
- 8. Executive Session
None
- 9. Adjourn

Being no further business, the meeting was adjourned at 2:15 pm.

**Next Meeting
October 22, 2015
12:30 p.m.**