

Executive Board
City of Bellevue
City of Kirkland
City of Redmond
City of Mercer Island
City of Issaquah



Eastside Public Safety Communications Agency

P.O. Box 97010 Mail Stop PSEPS, Redmond, WA 98073-9710 8701 160th Avenue NE, Redmond, WA 98052 tel (425) 556-2515 fax (425) 556-2517

OPERATIONS COMMITTEE AGENDA

January 25, 2018

1:30 p.m.

Media Conference Room
Redmond Public Safety Building

1. Call to order
2. Roll call
3. Approve agenda
4. Consent agenda
 - a. Approval of Minutes of September 28, 2017 – Scott Hatfield
5. Action items - None
6. Reports
 - a. End of year report including personnel changes – Scott Hatfield
 - b. PSERN current status and issues – Scott Hatfield
 - c. Rebanding – Scott Hatfield
7. Other Information
8. Executive session – None
9. Adjourn

Next Meeting
Calendared for
February 22, 2018



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OPERATIONS COMMITTEE SUMMARY OF MINUTES

September 28, 2017
1:30 p.m.

Redmond Public Safety Building
Media Conference Room
Redmond, Washington

PRESENT: Dave Jokinen, Greg Tryon, Chris Wilson, Tim Dahl

ALTERNATES: Robert Clemmons (Sheryl Mullen), Paul Smith (Gary Anderson)

ABSENT: Todd Dickerboom, Pat Arpin, Todd Aksdal, Tim Day

OTHERS PRESENT: Scott Hatfield (via phone), Jessie Morgan

1. Call to Order

The meeting was called to order at 1:34 p.m. by Dave Jokinen, who presided.

2. Roll Call

3. Approve Agenda

Greg Tryon motioned to approve the agenda, it was seconded by Tim Dahl and carried 6-0.

4. Consent Agenda

a) Approval of Minutes of April 27, 2017

Greg Tryon motioned to approve the consent agenda, it was seconded by Chris Wilson and carried 6-0.

5. Action Items

6. Reports

a) Staffing Update

Dave Jokinen reported that Scott Hatfield has become a contractual employee. Scott Hatfield reported that he is working remotely for EPSCA from Indiana. He returns to Redmond about once per month. Things are going well, Jane Christenson assists with the signing of documents. All of Scott's contact information remains the same for our subscribers. Jessie Morgan reports that she has been offered a position at Redmond Finance and she has accepted it. She will transition to Redmond Finance, starting with one day per week and then a full transition plan will be developed with Kurt Triplett, Jane Christenson and Scott Hatfield.

b) PSERN Update

Scott Hatfield reported that PSERN has made a tremendous amount of progress. All but a few of the leases are in place for the tower sites. Some sites have been built and are awaiting equipment. One of the bigger issues for PSERN is in-building coverage and a task force has been created to explore ways to improve the expected in-building coverage. PSERN announced at their last Board meeting that they will not meet their scheduled completion date. PSERN does not know how delayed the project would be but the Tech Committee estimates a 1 year delay. It is getting more and more difficult to keep the current system in operation due to obsolete parts and the lack of manufacturer system support. Dave Jokinen reported that Carla Clark is the outreach coordinator for PSERN and is interested in meeting with EPSCA subscriber agencies to disseminate information.

7. Other Information

8. Executive Session

None

9. Adjourn

Being no further business, the meeting was adjourned at 2:10 p.m.

**Next Meeting
Calendared for
October 26, 2017**