Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

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**OPERATIONS COMMITTEE**

**SUMMARY OF MINUTES**

May 26, 2022 Virtual Meeting

1:30 p.m.

PRESENT: Jeff Magnan, Sheryl Mullen, Dana Schutter, Pat Arpin, Darren Timpe, Todd Dickerboom, Lisa Broulette, Dave Van Valkenburg

ALTERNATES:

ABSENT: Tricia Bellizzi, Gary Anderson, Steve Taylor

OTHERS PRESENT: Andrew Popochock, Mark Hagreen, Kale Fong

1. Call to Order

The meeting was called to order at 1:33 p.m. by Sheryl Mullen, who presided.

1. Roll Call

3. Approve Agenda

Pat Arpin motioned to approve the agenda, it was seconded by Jeff Magnan and carried 8-0.

4. Consent Agenda

1. Approval of Minutes of May 27, 2021

Pat Arpin motioned to approve the consent agenda, it was seconded by Todd Dickerboom and carried 8-0.

5. Action

a) Elections of Chair and Vice Chair

Pat Arpin renominated Jeff Magnan as Chair. Sheryl Mullen motioned Jeff Magnan as EPSCA Operations Committee Chair, it was seconded by Pat Arpin and carried 8-0.

Jeff Magnan nominated and motioned Sheryl Mullen as EPSCA Operations Committee Vice Chair, it was seconded by Pat Arpin and carried 8-0.

6. Reports

 a) EPSCA – Mark Hagreen

Mark Hagreen reported that previous director, Scott Hatfield, passed away. EPSCA intends to run lean and not hire more employees. The Executive Board has suggested reclassification of Kale Fong to Senior Financial Analyst as part of the EPSCA Finish Well proposal. Battery stack replacements at our various sites have been completed. HVAC upgrade have been completed. The back-up power supply at West Tiger is slated to be replaced in the next 30 days. The Education Hill tree obstruction of the microwave path cannot be solved by removing and/or topping trees. EPSCA is looking into retrograding back to T-1 lines in order to extend the live of our current system. EPSCA’s next budget will be at full operation for the next 2 years in an abundance of caution of possible PSERN delays. A rate awareness letter has been disseminated to prepare subscribers for the new PSERN rate which will likely be higher than EPSCA’s rate. PSERN is beginning talks to decouple the subscriber fees from the FSA date. This could result in subscribers paying both EPSCA and PSERN at the same time.

1. PSERN

Mark Hagreen reported that PSERN’s FSA date has moved 2 months back. Radio deployment is underway and public safety agencies will receive their radios this summer. The Eastside’s wave of radio deployment is slated to begin this November and may continue into 2023. Mark Hagreen advised to keep an eye out for the PSERN radio deployment checklist which will be included in the monthly PSERN report. PSERN may install radios on location if there is a bay available. Spectrum analyzers will be installed on PSERN towers to locate problem BDAs though triangulation.

7. Other Information

8. Executive Session

 None

9. Adjourn

 Being no further business, the meeting was adjourned at 2:06 p.m.

**Next Meeting**

**Calendared for**

**June 23, 2022**