Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

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**OPERATIONS COMMITTEE**

**SUMMARY OF MINUTES**

May 27, 2021 Virtual Meeting

1:30 p.m.

PRESENT: Dave Schlaegel, Sheryl Mullen, Tim Day, Lisa Broulette, Todd Dickerboom, Pat Arpin

ALTERNATES: Jeff Magnan (Dave Jokinen)

ABSENT: Greg Tryon, Gary Anderson, Steve Taylor

OTHERS PRESENT: Andrew Johnson, Mark Hagreen, Kale Fong

1. Call to Order

The meeting was called to order at 1:31 p.m. by Jeff Magnan, who presided.

1. Roll Call

3. Approve Agenda

Mark Hagreen proposed to amend that the consent agenda and action items will be presented by Mark Hagreen instead of Scott Hatfield

Sheryl Mullen motioned to approve the amended agenda, it was seconded by Tim Day and carried 6-0.

Todd Dickerboom arrived at 1:33 p.m.

4. Consent Agenda

1. Approval of Minutes of April 22, 2021

Sheryl Mullen motioned to approve the consent agenda, it was seconded by Pat Arpin and carried 7-0.

5. Action

a) Elections of Chair and Vice Chair

Jeff Magnan volunteered to be Chair of the Operations Committee. There was no other volunteer or nomination the committee approved Jeff Magnan as Chair of the Operations Committee 7-0.

Sheryl Mullen volunteered to be Vice Chair of the Operations Committee. There was no other volunteer or nomination and the committee approved Sheryl Mullen as Vice Chair of the Operations Committee 7-0.

6. Reports

 a) Scott Hatfield Update – Mark Hagreen

Mark Hagreen reported that Scott Hatfield is in intensive care at the hospital. He is still on a ventilator and wakens occasionally. His return will likely not be immediate. At this time, Scott’s responsibilities have been assumed by Mark Hagreen and the Executive board has approved a stipend for Scott Hatfield for May and June.

1. EPSCA System Update

Mark Hagreen reported that the KCERS Prime Controller Upgrade has been completed after 4 years. This upgrade lessens the risk of failure when the region switches to PSERN. There is a rogue BDA in the Newcastle area and we have been advised to delay the transfer of frequency channels for system coverage testing until the BDA has been located. It has been difficult to locate due to the intermittent nature of the radio interference. The Canyon Park Station 45 modification project is having permit issues but they are being resolved.

1. PSERN – Mark Hagreen

Mark Hagreen reported the PSERN schedule has not changed. The PSAP console “patch” is now complete. Currently, the bit error rate test is in progress which comprises of white vans stopping every 0.2 miles throughout the summer engaging in coverage testing. EPSCA subscriber agencies have requested approximately 50 radios for early deployment. The radio “buy-back” option costs $350 per radio. Mark Hagreen stresses that radios that are “bought-back” will require reflash and reprogram in addition to the monthly subscriber fee and maintenance is not included. Please advise PSERN of these radios by June 4th, 2021. PSERN will have a “Town Hall” meeting for regular radio deployment on June 10, 2021 from 1300-1400 hours. Please register at psern.org to attend the virtual meeting if interested in providing input on the radio deployment process. PSERN is in the process of Radio user training planner and will utilize the “train the trainer” model.

7. Other Information

8. Executive Session

 None

9. Adjourn

 Being no further business, the meeting was adjourned at 2:00 p.m.

**Next Meeting**

**Calendared for**

**June 24, 2021**