Eastside Public Safety

Communications Agency



**Executive Board**

**City of Bellevue**

**City of Kirkland**

**City of Redmond**

**City of Mercer Island**

**City of Issaquah**

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**OPERATIONS COMMITTEE**

**SUMMARY OF MINUTES**

October 22, 2020 Virtual Meeting

1:30 p.m.

PRESENT: Dave Schlaegel, Sheryl Mullen, Tim Day, Gary Anderson

ALTERNATES: Jeff Magnan (Dave Jokinen), Christelle Lentz (Lisa Broulette)

ABSENT: Pat Arpin, Steve Taylor, Greg Tryon, Todd Dickerboom

OTHERS PRESENT: Scott Hatfield, Mark Hagreen, Kale Fong

1. Call to Order

The meeting was called to order at 1:35 p.m. by Jeff Magnan, who presided.

1. Roll Call

Gary Anderson arrived at 1:44 p.m. to make quorum.

3. Approve Agenda

Tim Day motioned to approve the agenda, it was seconded by Sheryl Mullen and carried 6-0.

4. Consent Agenda

1. Approval of Minutes of September 24, 2020

Sheryl Mullen motioned to approve the consent agenda, it was seconded by Tim Day and carried 6-0.

5. Action

a. 2021-2022 Budget and Access Fee

Scott Hatfield presented the 2021-2022 Budget and Access Fee

Sheryl Mullen motioned to recommend the 2021-2022 Budget and Access Fee to the Executive Board, it was seconded by Tim Day and carried 6-0

6. Reports

 a) PSERN, Master Switch and console cutover – Scott Hatfield

Scott Hatfield reported that the system managers requested the system be rolled back to the old system last week due to unexplained core issues during the console cutover. Later, it was discovered that 2 King County dispatch consoles were programmed with the same configuration causing the extended site-trunking mode. Last night, the cutover was performed again and went smoothly.

Gary Anderson arrived at 1:44 p.m.

Scott Hatfield also reported that Horizon Heights has a bad channel bank chassis and the channel bank will need to be replaced.

1. Transition & Training – Mark Hagreen

Mark Hagreen reported that the Primary Bonded area construction schedule has been stable for October, however, site construction s will be delayed until next summer. PSERN focus will now shift to system optimization and testing. Mark Hagreen suggested that agencies with failed radios, identify their radios in preparation for the soon to be announced procedures for early radio deployment 9for failed radios). All PSERN leases have been completed with one ILA yet to be approved. PSERN has hired a DAS/BDA coordinator to assist with the transition of DAS/BDA systems to PSERN. The coordinator will develop a database of BDA points of contact as well as a more definitive list of BDAs in the region. PSERN will request final radio inventories in January 2021.

7. Other Information

8. Executive Session

 None

9. Adjourn

 Being no further business, the meeting was adjourned at 2:00 p.m.

**Next Meeting**

**Calendared for**

**January 28, 2021**